



ONEIDA COUNTY SHERIFF'S OFFICE

Grady M. Hartman
Sheriff

Daniel L. Hess
Chief Deputy



ONEIDA COUNTY CIVIL PROCESS EVICTIONS

FREQUENTLY ASKED QUESTIONS

The information contained on this site is for general guidance only and is in no way intended to be legal advice. As such, it should not be used as a substitute for consultation with an attorney or other advisor as necessary.

How do I become a self-bonded landlord for evictions?

Before delivering the Writ of Restitution/Writ of Assistance to the Sheriff, you must first obtain a bond of indemnification. The bond must indemnify the County of Oneida and Sheriff Grady Hartman and his designees and it must have the correct address and name of the defendant(s). This can be obtained from an insurance agency.

What if I do not want to become self-bonded?

Instead of becoming self-bonded, you may choose to hire a bonded moving company to remove and store the property taken from the eviction address. The bonded moving company must be approved by the Oneida County Sheriff. The landlord is responsible for all associated costs and the property must be stored in Oneida County.

What is the dollar amount of the bond of indemnification for self-bonding landlords for evictions?

The value of the bond must be at least \$5,000 for an apartment and at least \$10,000 for a house/business.

How long do I have to evict someone?

Once you obtain your Writ of Restitution, it is valid for 30 days from issuance. During this time, you can drop it off at the Oneida County Sheriff's Office, Attn: Civil Process Technician. Please note that it will take us at least 2 days to process the paperwork prior to posting so plan accordingly. Once the Sheriff's Office receives the Writ, the Sheriff's Office has 10 business days to execute it (has to be within the 30days).

Is the procedure the same for a writ of assistance?

The writ of assistance concerns foreclosure actions, so it is best to contact the attorney for the mortgage company for specific questions.

What are the Sheriff's fees for an eviction?



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Current fees are listed under the "Fees for Records" link on our webpage.property and back).

Forced evictions may require an hourly officer on stand-by charge.

If the tenant appears to have vacated the premises but has left property behind, what are my options and can I change the locks?

If there is a substantial amount of property left behind and the tenant(s) appears to have vacated, you still need to have a move set up with a deputy and a bonded mover. The Sheriff's Office should be there to preserve the peace. If you are not sure about the amount of property or if you want to change the locks, you should contact the deputy sheriff that posted your eviction notice.

If I want to evict someone and their name is not on the lease, what can I do?

You should still go through Oneida County Small Claims for your notice or summons and complaint for eviction. Contact the Oneida County Clerk of Court at (715) 369-6120.

As a tenant, how long do I have to vacate the premises after an eviction notice is posted?

The date and time to vacate the property posted with the eviction notice. You may contact the Sheriff's Office if you have any questions.

How do I get my belongings back after a move has been completed?

You may need to contact your landlord directly for any concerns or questions about your property.